

PHILIP MORRIS USA

INTER-OFFICE CORRESPONDENCE
120 PARK AVENUE, NEW YORK, NY 10017-5592

To: Olivia Smithson

Date: February 7, 1996

From: J. Yvette Robinson

Subject: New Orleans Hotel Information

Here is the pertinent information:

Hotel

New Orleans Hilton Riverside
2 Poydras Street (at Miss. River)
New Orleans, Louisiana 70140
504/561-0500

Your hotel confirmation #154544173

I have paid for the first nights deposit on my credit card. You owe me the deposit.

Please make sure that when you register at the hotel, you change all the information to your credit card.

DO NOT ALLOW THE HOTEL TO DOUBLE BILL YOU FOR THE ONE NIGHTS DEPOSIT (I ALREADY PAID) 1
total of the deposit was \$155.28. Assuming you check in on 2/15
depart on 2/21, you should only be responsible for 5 nights/not 6

Any questions, please call me on 878-2360. Thanks.

P.S.

FYI

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